

Please complete this form and return **no later than 14 days prior** to the hiring period of the event to:

Exhibitor Services, International Convention Centre Sydney (ICC Sydney)

Phone: +61 2 9215 7373 **Email:** exhibitionservices@iccsydney.com

CONTACT AND EVENT DETAILS

Name: _____ **Company:** _____
Phone: _____ **Email:** _____
Name of event: _____ **Event Dates:** _____
Location of Event: _____ **Stand Name:** _____
Stand No: _____

WEAPONS INFORMATION

**What weapons/sharp implements/
props will be on site?**

What quantities will be on site?

**How will the weapons/sharp
implements/props be used?
E.g. Display, sale, demonstration**

**Who will be responsible for the
delivery and receipt of the product?**

**What safety measures will be put
in place to restrict members of the
public accessing the weapons/sharp
implements/props?**

**What licences are required under
relevant Legislation and who will
carry those licences?**

IN ORDER TO UNDERTAKE THIS ACTIVITY, YOU MUST ENSURE THE FOLLOWING REQUIREMENTS ARE MET, AS A MINIMUM:

Please tick the box to indicate that you have read and understood.

You must, at all times, comply with all legislation relating to the weapons/sharp implements/props that are to be brought on site.

Misuse or un-safe use of any weapon or prop that may put attendees at risk of injury, will result in the weapon or prop being deemed unsafe by ICC Sydney. If a weapon or prop is deemed unsafe for the event due to misuse, it will be removed.

No sharp/live blades are allowed to be within reach of any patrons without appropriate and secure covering.

The Event Organiser is to inform local police of the event and associated risks.

Risk assessments are to be completed by every Exhibitor that intends to display, conduct demonstrations with, or sell any weapon or prop.

Weapons/sharp implements/props sold to the public are to be security sealed upon purchase. The item will only be provided to the purchaser upon leaving the building. Weapons or props once removed from any sealed packaging will not be allowed back into the venue after leaving.

PERMIT AGREEMENT

This activity has not been authorised to occur at ICC Sydney until written confirmation of its approval is provided by ICC Sydney, and in such circumstance, ICC Sydney makes no representation, warranty or guarantee about the safety or legality of the activity or the completeness or accuracy of the information provided within this form, which is at all times the sole responsibility of the person listed in the Contact Details.

ICC Sydney undertakes regular compliance checks and you may be required to provide evidence in relation to those requirements. If at any time, an activity or operation is considered by ICC Sydney to be non-compliant with any legal or regulatory obligation, inconsistent with the information provided on this form, unsafe or placing persons, the venue or the environment at risk, ICC Sydney representatives reserve the right to postpone or cancel the activity in its sole discretion until it is completely satisfied that its concerns are addressed and any issues are rectified.

Any approval by ICC Sydney for this activity to occur does not give rise to an acceptance of any liability, loss or damage caused by the activity.

Signed: _____ **Date:** _____

..... **ICC SYDNEY USE ONLY**

ICC SYDNEY RISK & COMPLIANCE AUTHORISATION

Permit issued by:

Comments:

Signed: _____ **Date/time:** _____